

# MARY TAYLOR MEMORIAL UNITED METHODIST CHURCH

## COMMITTEE DESCRIPTIONS

**CHURCH COUNCIL:** The governing board of the church. Administers the organization of other church committees. Sets goals and objectives for the church's ministry, initiates planning, authorizes action, determines policies, and reviews the overall mission and ministry of the church. Meets every other month on the 2<sup>nd</sup> Thursday.

**BOARD OF TRUSTEES:** Responsible for the property of the church including repairs, maintenance, capital improvements, and administration of Trustee Funds. Members have a 3-year term. Meets the first Thursday of each month or as needed.

**STAFF-PARISH RELATIONS COMMITTEE:** This "personnel committee" of the church acts as a liaison between the staff and congregation. Its responsibilities include counseling the staff concerning conditions in the congregation and reporting to the congregation the nature and function of the ministry of the church. Members are appointed for a 3-year term. Meets quarterly.

**FINANCE COMMITTEE:** Prepares and presents annual budget to the church Council for review and adoption. Oversees expenditures, keeps financial records, provides for annual audit, implements plans to raise necessary monies for General Church Budget. Meets quarterly or as needed.

**COMMITTEE ON LAY LEADERSHIP:** Responsible for nominating officers and members of the Church Council and other necessary committees. 3-year term, meets once a year in the Fall.

**EDUCATION:** Oversees the work of the Church School, setting policy, recruiting teachers, evaluating curriculum, and providing for special programs for students of all ages.

**MEMBERSHIP & EVANGELISM:** Reaches out to new members. Nurtures all members inviting them to renew their church involvement. Provides occasions for Fellowship activities. Oversees Friendship House each Sunday.

**MISSIONS:** Educates the congregations regarding the mission of the church beyond its local constituency. Considers various opportunities for mission.

**STEWARDSHIP:** Interprets stewardship consistent with the historic standards of the United Methodist church and encourages both individual and corporate stewardship. Formulates strategies and recommends resources to encourage growth in Christian giving. Meets in the Fall.

**WORSHIP:** Works with the Pastor in creating a sense of worship. Coordinates communion stewards, acolytes, bible Bearers, lectors, greeters, ushers. And altar flowers.

